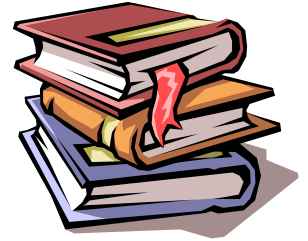


Project Management Methodology (PMM)

State of Kansas



PMM PROGRAM

Learn to be a successful Information Technology (IT) Project Manager! The Project Management Methodology (PMM) program consists of three one-week courses. After completing PMM I, participants interested in receiving State of Kansas certification can complete PMM II and III.

Introduction - PMM I

INTRODUCTION

Intended audience is for agency managers, project leaders, and team members that are not seeking certification and would like an overview of the Project Management Methodology. In PMM I, the participant will learn the tools, language, and techniques essential to every team member.

COURSE DESCRIPTION

Coursework consists of 40 classroom hours (5 days) of concepts and techniques. The course is designed to provide an understanding of project concepts, roles, and responsibilities, planning process and project phases. Lecture, classroom exercises, and case studies are used to cover the course topics. In addition, participants will learn how to use Microsoft Project to create a WBS/Gantt chart and understand how these tools aid in planning and managing a project.

INTRODUCTION OBJECTIVES

- Introduce the State of Kansas Project Management Methodology
- Identify project-related roles and their respective responsibilities
- Provide an overview of the planning process in terms of project budgeting, scheduling, and mitigation plans for risk, issue, change, and quality management
- Understand the components used to create a detailed project plan including
 - Project budget
 - Work breakdown structure
 - Risk, Quality, and Issue management plans
 - Project organization chart
 - Milestones and deliverables
 - Configuration and change management plans
- Understand how to create a critical path of project tasks including predecessor and successor relationships
- Describe and discuss inputs and deliverables for each of the PMM phases
- Understand the process of tailoring the methodology for each agency and for each project
- Describe and discuss the ITEC policies and related statutes

CLASS DATES

September 11 – 15, 2006

COST

\$615 per participant*

TIME

8:30 a.m. - 4:30 p.m.

LOCATION

KNEA Bldg.
Room D - 2nd Floor
715 SW 10th St.
Topeka, KS 66612

**2.5% administrative fee included*

PMM Information can be found at: <http://da.ks.gov/kito>